

ALBERTA SURROGATE FORMS

TABLE OF CONTENTS

2020

Name *Description of Form* *Page No.*

PART 1: NON-CONTENTIOUS MATTERS

ADMINISTRATION OF ESTATES OF DECEASED PERSONS

Applications for Grants

NC 1	Application by the personal representative(s) for a grant	1-1
NC 2	Affidavit by the personal representative(s) on application for a grant	1-3
NC 3	Schedule 1: Deceased	1-6
NC 4	Schedule 2: Will	1-9
NC 5	Schedule 3: Personal representative(s)	1-10
NC 6	Schedule 4: Beneficiaries	1-11
NC 6.1	Acknowledgment of Trustee	1-13
NC 7	Schedule 5: Inventory of property and debts	1-15
NC 8	Affidavit of witness to a will	1-18
NC 9	Affidavit of handwriting of deceased	1-19
NC 10	Affidavit verifying translation of non-English will	1-20
NC 11	Affidavit of witness to signature	1-21
NC 12	Renunciation of probate	1-22
NC 12.1	Renunciation of trusteeship	
NC 13	Reservation of right to apply for a grant of probate	1-23
NC 14	Renunciation of administration with will annexed	1-24
NC 15	Renunciation of administration	1-25
NC 16	Nomination and consent to appointment of personal representative	1-26
NC 17	Affidavit to dispense with a bond	1-27
NC 18	Consent to waive bond	1-28
NC 19	Notice to beneficiaries (residuary)	1-29

NC 20	Notice to beneficiaries (non-residuary)	1-30
NC 20.1	Notice of void gift	1-31
NC 21	Notice to beneficiaries (intestacy)	1-33
NC 22	Notice to spouse or adult interdependent partner of deceased (<i>Family Property Act</i>)	1-34
NC 23	Notice to spouse/adult interdependent partner of deceased (<i>Family Maintenance and Support</i>)	1-35
NC 24	Notice to a dependent child or minor grandchild or great-grandchild of the deceased (<i>Family Maintenance and Support</i>)	1-36
NC 24.1	Notice to the Public Trustee (<i>Administration of Estates Act</i>)	1-38
NC 25	Affidavit regarding missing or unknown beneficiaries	1-41
NC 26	Court's rejection notice - Informal application for a grant	1-43
NC 27	Affidavit of service	1-44

Application by the Attorney for the Personal Representatives(s)

NC 28	Application by the attorney for the personal representative(s) for a grant	1-45
NC 29	Affidavit by the attorney for the personal representative(s) on an application for a grant	1-47

Application for Double Probate

NC 30	Application by a personal representative for a grant of double probate	1-50
NC 31	Affidavit by a personal representative on application for a grant of double probate	1-52

Application for Resealed Probate and Administration or for an Ancillary Grant

NC 32	Application by the personal representative(s) to reseal original grant of probate or administration or for an ancillary grant	1-54
NC 33	Affidavit by the personal representative(s) on application for a grant of resealed probate or administration or for an ancillary grant	1-56

Creditors and Claimants

NC 34	Notice to creditors and claimants	1-59
NC 34.1	Statutory declaration of publication	1-60
NC 35	Statutory declaration by creditors and claimants	1-61

Grants

NC 36	Probate	1-62
NC 37	Administration with will annexed	1-63
NC 38	Administration	1-64
NC 39	Double Probate	1-65
NC 40	Ancillary grant of probate	1-66
NC 41	Ancillary grant of administration with will annexed	1-67
NC 42	Ancillary grant of administration	1-68
NC 42.1	Resealed Grant of _____	

ADMINISTRATION OF ESTATES OF MINORS

Applications for a Grant

NC 43	Application for an order appointing a trustee of a minor's property	1-69
NC 44	Affidavit on application for an order appointing a trustee of a minor's property	1-71
NC 45	Minor's consent of appointment of trustee(s)	1-74
NC 46	Notice to parent or guardian of application to appoint a trustee of a minor's property	1-76
NC 46.1	Notice to public trustee of application to appoint a trustee of a minor's property	
NC 46.2	Response of parent or guardian to appoint a trustee of a minor's property	
NC 48	Order appointing a trustee of a minor's property	1-78

Court Certificates

NC 49	Certificate of valid grant	1-79
-------	----------------------------	------

PART 2: CONTENTIOUS MATTERS

ADMINISTRATION OF ESTATES OF DECEASED PERSONS

ADMINISTRATION OF ESTATES OF MINORS

Contentious Business

C 1	Application for Motion	2-1
C 2	Affidavit in support of (or opposing) application	2-5
C 2.1	Reply to Application	2-6
C 2.2	Demand for notice in respect of application	2-8

Caveat Proceedings

C 3	Caveat	2-9
C 3.1	Withdrawal of caveat	2-11
C 3.2	Discharge of Caveat	2-12
C 4	Warning to caveator(s)	2-13

Formal Proof of Will Proceedings

C 5	Application by personal representative(s)	2-15
C 6	Affidavit by personal representative(s)	2-17
C 7	Schedule 2.1: Previous wills	2-20
C 8	Notice to persons interested in the estate	2-21
C 9	Notice of objection to informal grant by a person interested in the estate	2-23
C 9.1	Notice of objection to application for Trusteeship of a Minor Child	2-25
C 10	Direction by the court that a will be formally proved	2-27

Deciding Contested Claims

C 11	Notice of contestation	2-28
C 12	Notice of claim and Affidavit	2-30

Form of Order

C 13	Order	2-34
------	-------	------

C 14	Application to authorize minor to make or revoke a will	2-36
------	---	------

PART 3: ACCOUNTING

ADMINISTRATION OF ESTATES OF DECEASED PERSONS

ADMINISTRATION OF ESTATES OF MINORS

Application by the Personal Representative(s) to Pass Accounts Formally

ACC 1	Application with notice of hearing	3-1
ACC 2	Affidavit	3-5
ACC 3	Notice of objection or consent	3-8
ACC 4	Terms of professional accounting firm's engagement	3-10
ACC 5.1	Professional accounting firm's engagement report (review or review of terms)	3-13
ACC 5.2	Professional accounting firm's engagement report (specified audit of items)	3-15

Application by a Person Interested in the Estate That Accounts be Passed Formally

ACC 6	Application with notice of hearing	3-17
ACC 7	Affidavit	3-21
ACC 8	Reply by the personal representative(s)	3-22
ACC 9	Affidavit of the personal representative(s) objecting to passing accounts formally	3-24

Application by the Personal Representative(s) to Dispense With a Formal Passing of Accounts and to Pass Accounts Informally

ACC 10	Application with notice of hearing	3-25
ACC 11	Affidavit	3-29

Release

ACC 12	Release	3-32
--------	---------	------

Form of Order

ACC 13	Order	3-34
--------	-------	------

Notices

NGA 1	Personal Representative's Notice to Beneficiary	3-37
NGA 2	Personal Representative's Notice to Family Member	3-39
NGA 3	Personal Representative's Notice to Spouse or Adult Interdependent Partner	3-41
NGA 4	Personal Representative's Notice to Attorney, Trustee, Public Trustee or Guardian	3-42