



Legal Education
Society of Alberta

presents:

Residential Real Estate for Legal Support Staff

Learn the
procedures
needed to master
the area of real
estate.

LEGAL SUPPORT STAFF

SOLD

Topics will include basic conveyance transactions involving residential property and condominiums for both the seller and the buyer.

CALGARY
January 22,
2014

EDMONTON
February 5,
2014

LEARNING
LEVEL:
Fundamental



Residential Real Estate for Legal Support Staff

CHAIR

Tracey Bristow

Hansma Bristow Finlay LLP

Edmonton, Alberta

CALGARY

January 22, 2014

Glenmore Inn

2720 Glenmore Trail SE

EDMONTON

February 5, 2014

Chateau Louis Hotel &

Conference Centre

11727 Kingsway NW

9:00 AM - 4:30 PM

WHO SHOULD ATTEND?

This is an introductory course targeted to new legal support staff working in the area of residential real estate. It will also assist junior lawyers seeking a practical foundation.

THANK YOU

The generous contributions of time, talent, and energy from all of our volunteers make every Legal Education Society of Alberta program a great success. We greatly appreciate the work of our volunteers and their service to the profession.

SALE TRANSACTIONS

Examine the details of a sale transaction, including:

- Searches and documents normally required
- How to prepare a statement of adjustments
- Trust letter precedents
- Dealing with payouts for mortgages, taxes, and commissions
- Forwarding the sale proceeds to clients

PURCHASE TRANSACTIONS

Learn the steps involved in purchase transactions, including:

- How to calculate the cash to close
- Paying purchase funds to the seller

MORTGAGES

Know what to expect with mortgages, including:

- Understanding and following mortgage instructions
- Review of standard documents required
- Tips for dealing with common lenders

CONDOMINIUMS

Become familiar with issues specific to condominiums, including:

- Obtaining and understanding the estoppel and insurance certificates
- Dealing with unpaid condominium fees and special levies
- Parking titles
- How to tell when it is a bare land condominium that requires a real property report

REAL PROPERTY REPORTS AND COMPLIANCE ISSUES

Gain an understanding of common compliance problems and how to deal with them, how to calculate a holdback, and precedent undertakings and trust conditions.

GRAB BAG

Become familiar with dower rights, non-resident vendors, foreign ownership of land requirements, transfer of land for estates, signing requirements for corporations, and unusual registrations on title.

REGISTRATION FORM
LESA.org

RESIDENTIAL REAL ESTATE FOR LEGAL SUPPORT STAFF

Please
check all
those that
apply

- CALGARY** January 22, 2014
- EDMONTON** February 5, 2014
- EARLY BIRD!** On or before December 10, 2013 **\$255 + GST (Lunch is included)**
- REGULAR: \$295 + GST (Lunch is included)**
- I am unable to attend the seminar but please email me when the materials are available.**

LESA offers a range of Access Bursaries on select programs.

- I live more than 125km (one way) driving distance (25% reduction in fees)*
- I live more than 250km (one way) driving distance (50% reduction in fees)*
- I am a law student or student-at-law (25% reduction in fees)

* From nearest seminar site as set out in Appendix II of the legal aid tariff. Remit fees where applicable.

REGISTRANT & PAYMENT INFORMATION

NAME:

NAME FOR TAG:

FIRM:

EMAIL:

PRACTICE AREA(S):

ADDRESS:

CITY:

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(Please make cheques payable to the Legal Education Society of Alberta)

MAIL: Legal Education Society of Alberta 2610, 10104 - 103 Avenue Edmonton, Alberta T5J 0H8

FAX: 780.425.0885 PHONE: 780.420.1987, Toll Free Within Alberta 1.800.282.3900

ONLINE: LESA.org EMAIL: lesa@lesa.org

CANCELLATIONS: Registration fees, less a **\$50.00** administration fee, will be refunded for cancellations received in writing at least **(3)** full business days prior to the seminar. Refunds cannot be given after that date, however, seminar materials, if any, will be forwarded. Registrant substitution is permitted at all times.

LESA Privacy Policy can be found online at LESA.org

GST REGISTRATION NUMBER: R122368533

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