



Legal Education
Society of Alberta

presents:

iPad for Lawyers

A hands-on
seminar designed
specifically for
busy lawyers.

SPECIALIZED PROGRAMS

Discover how an iPad can become an essential part of your daily law practice workflow. Learn how lawyers can catapult their paper-based practices into the paper-free world and get the absolute most out of their iPads.

EDMONTON
April 15,
2014

CALGARY
April 16,
2014

LEARNING
LEVEL: All



iPad for Lawyers

EDMONTON

April 15, 2014
Shaw Conference Centre
9797 Jasper Avenue NW

CALGARY

April 16, 2014
Glenmore Inn
2720 Glenmore Trail SE

9:00 AM - 4:30 PM



CHAIR

Paul Unger
Affinity Consulting Group
Columbus, Ohio

Paul Unger is a national speaker, writer, and thought-leader in the legal technology industry. He is the former chair of the ABA Legal Technology Resource Center (2013), the former chair of the ABA TECHSHOW (2011), and a member of the American Bar Association, Columbus Bar Association, Ohio State Bar Association, Ohio Association for Justice, and Central Ohio Association for Justice. He specializes in trial preparation and litigation technology, document and case management, paperless office strategies, and legal-specific software training for law firms and legal departments throughout the Midwest. He is also a frequent lecturer for CLE programs and is the author of *PowerPoint for Legal Professionals* and *Worldox for Legal Professionals*, and coauthor of *Adobe Acrobat for Law Firms* and *Microsoft Word for Legal Professionals*, all manuals designed to maximize the use of legal-specific features.

WHO SHOULD ATTEND?

This program is targeted to all levels of practitioners and law students who want to use their iPads more effectively.

THANK YOU

The generous contributions of time, talent, and energy from all of our volunteers make every Legal Education Society of Alberta program a great success. We greatly appreciate the work of our volunteers and their service to the profession.

INTRODUCTION TO THE iPad

Become familiar with the iPad by:

- Taking a “tour” to learn the specific features
- Learning how to get documents onto the iPad
- Customizing home screens and moving, foldering, and deleting apps
- Discovering recommended settings for the iPad

GETTING THE MOST OUT OF EMAIL

Master email on the iPad including:

- Email settings
- Conversation thread
- Deleting messages
- Switching between multiple email accounts

USING THE iPad TO GIVE PRESENTATIONS

Discover how you can successfully use the iPad to give presentations and in the courtroom.

TAKING NOTES ON THE iPad

Enhance your knowledge of the basics of taking notes including:

- Typing tips and the best typing apps
- Best settings and handwriting apps

60 iPad APPS, TIPS, AND TRICKS IN 60 MINUTES

Learn the best apps, tips, and tricks for iPad-using lawyers.

REGISTRATION FORM
LESA.org

IPAD FOR LAWYERS

Please
check all
those that
apply

- EDMONTON April 15, 2014
- CALGARY April 16, 2014
- EARLY BIRD! On or before March 11, 2014 \$355 + GST (Lunch is included)
- REGULAR: \$395 + GST (Lunch is included)

LESA offers a range of Access Bursaries on select programs.

- I live more than 125km (one way) driving distance (25% reduction in fees)*
- I live more than 250km (one way) driving distance (50% reduction in fees)*
- I am a law student or student-at-law (25% reduction in fees)

A limited number of Access Bursaries are available, including bursaries on the basis of financial need.

Please contact the LESA office for details. * From nearest seminar site as set out in Appendix II of the legal aid tariff. Remit fees where applicable.

REGISTRANT & PAYMENT INFORMATION

NAME:

NAME FOR TAG:

FIRM:

EMAIL:

PRACTICE AREA(S):

ADDRESS:

CITY:

PROVINCE:

POSTAL CODE:

TELEPHONE:

FAX:

ADMITTED TO ALBERTA BAR:

ROLL NO.:

DIETARY RESTRICTIONS/SPECIAL NEEDS:

VISA

MASTERCARD

CHEQUE

CARD NUMBER:

EXPIRY DATE:

TOTAL ENCLOSED:

(Please make cheques payable to the Legal Education Society of Alberta)

MAIL: Legal Education Society of Alberta 2610, 10104 - 103 Avenue Edmonton, Alberta T5J 0H8

FAX: 780.425.0885 PHONE: 780.420.1987, Toll Free Within Alberta 1.800.282.3900

ONLINE: LESA.org EMAIL: lesa@lesa.org

CANCELLATIONS: Registration fees, less a \$50.00 administration fee, will be refunded for cancellations received in writing at least (3) full business days prior to the seminar. Refunds cannot be given after that date, however, seminar materials, if any, will be forwarded. Registrant substitution is permitted at all times.

LESA Privacy Policy can be found online at LESA.org

GST REGISTRATION NUMBER: R122368533

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