



Legal Education
Society of Alberta

presents:

Collections for Legal Support Staff

Learn how
to pursue debt
collection.

LEGAL SUPPORT STAFF

**Attend this program for
a review on debt collection
and learn how to enforce your
judgment in a foreign jurisdiction.**

CALGARY
Nov. 20, 2014

EDMONTON
Nov. 27, 2014

LEARNING
LEVEL: All



Collections for Legal Support Staff

CALGARY

November 20, 2014

Glenmore Inn

2720 Glenmore Trail SW

CO-CHAIRS

Sandeep K. Dhir

Field LLP

Edmonton, Alberta

Lindsey Miller

Field LLP

Edmonton, Alberta

EDMONTON

November 27, 2014

Chateau Louis Hotel
& Conference Centre

11727 Kingsway NW

FACULTY

9:00 AM - 4:30 PM

Steve Shafir

Witten LLP

Edmonton, Alberta

Patricia Wilson

Consolidated Civil Enforcement Inc.

Calgary, Alberta

WHO SHOULD ATTEND?

This program is targeted to legal support staff working in a collections environment or junior lawyers wishing to gain practical insight into collections.

THANK YOU

The generous contributions of time, talent, and energy from all of our volunteers make every Legal Education Society of Alberta program a great success. We greatly appreciate the work of our volunteers and their service to the profession.

PRE-JUDGMENT STEPS

Before you start a claim there are a variety of steps involved including:

- File Assessment
- Searches
- Priorities
- Pre-Judgment Attachment Orders
- Claim Drafting
- Default Judgment

POST-JUDGMENT STEPS

Once the judgment is registered review the steps that are required to enforce it. Topics include practical discussion on:

- Registration of Judgment
- Searches
- Exams in Aid
- Garnishment
- Bankruptcy
- Reciprocal Enforcement of Judgments

COSTS – Steve Shafir

Discover how to collect your judgment costs as well as collect on outstanding firm accounts including:

- Review/Assessment Office Process
- Registration of Judgment

SEIZURE AND SALE – Patricia Wilson

Learn how to instruct the bailiff on land and personal property seizures and sale, and the resulting distributions.

REGISTRATION FORM
LESA.org

COLLECTIONS FOR LEGAL SUPPORT STAFF

Please
check all
those that
apply

- CALGARY** November 20, 2014
- EDMONTON** November 27, 2014
- EARLY BIRD!** On or before Oct. 14, 2014 **\$225 + GST (Lunch is included.)**
- REGULAR: \$295 + GST (Lunch is included.)**
- I am unable to attend the seminar but please email me when the materials are available.**

LESA offers a range of Access Bursaries on select programs.

- I live more than 125km (one way) driving distance (25% reduction in fees)*
- I live more than 250km (one way) driving distance (50% reduction in fees)*
- I am a law student or student-at-law (25% reduction in fees)

* From nearest seminar site as set out in Appendix II of the legal aid tariff. Remit fees where applicable.

REGISTRANT & PAYMENT INFORMATION

NAME:

NAME FOR TAG:

FIRM:

EMAIL:

PRACTICE AREA(S):

ADDRESS:

CITY:

PROVINCE:

POSTAL CODE:

TELEPHONE:

FAX:

DIETARY RESTRICTIONS/SPECIAL NEEDS:

VISA

MASTERCARD

CHEQUE

CARD NUMBER:

EXPIRY DATE:

TOTAL ENCLOSED:

(Please make cheques payable to the Legal Education Society of Alberta)

MAIL: Legal Education Society of Alberta 2610, 10104 - 103 Avenue Edmonton, Alberta T5J 0H8

FAX: 780.425.0885 PHONE: 780.420.1987, Toll Free Within Alberta 1.800.282.3900

ONLINE: LESA.org EMAIL: lesa@lesa.org

CANCELLATIONS: Registration fees, less a **\$50.00** administration fee, will be refunded for cancellations received in writing at least **(3)** full business days prior to the seminar. Refunds cannot be given after that date, however, seminar materials, if any, will be forwarded. Registrant substitution is permitted at all times.

LESA Privacy Policy can be found online at LESA.org

GST REGISTRATION NUMBER: R122368533

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